

FRANCES KELSEY SECONDARY "WEEK AT A GLANCE"

WEEK OF JAN. 29-FEB. 2, 2018

WABCD

Advisor	9:00-10:00
A	10:03-11:08
B	11:10-12:15
Lunch	12:15-1:00
C	1:03-2:08
D	2:10-3:15

This month's theme: Goal setting and planning.

ADVISORS

SEMESTER CHANGE OVER INFORMATION

- 1. Timetables
 - Have students complete 2 timetables, one for the red office folder and one for the students' agenda book pouch.
 - Grades 9-12: Upon consultation with you, have students sign up (on paper) for flex blocks. Sheets will come down to office in the red folder for secretaries to enter into MYED.
 - PE Schedule – all grade 9s have a set PE block, grade 10-12 will need to sign up today in advisor
 - Course changes – Any students wanting to make changes to their schedule, please check the teacher locator first to see if the change you are requesting is possible. Advisors, please confirm the change is possible and write the request at the bottom of the student's schedule and hand in to the Counselling office. Please note, there will be no appointments as the Counsellors will go through the schedules as they are handed in.

- 2. Textbooks
 - Please return all textbooks from last semester to the library, and all calculators from last year to the Science Kiosk as soon as possible
 - All textbooks for English and Social Studies will be issued and scanned in the Humanities Kiosk or mandatory classes throughout this week.
 - Math, and Science will be issued and scanned in the Science Kiosk or mandatory classes throughout this week.
 - Textbooks for foreign languages, Home Ec. and Psychology can be picked up in the Library.

- Agenda Books
 - As we enter second semester, please review the following areas of importance in Agenda book.

Page	Agenda Book Topic
1-19	Staff Contact Information
	Important School Information <ul style="list-style-type: none"> • Gym Theft (Page 12) • Attendance & school sign in/out procedures (Pages 10-11) • Electronic Devices (Page 5)
	Grad Behaviour (Page 13)
	Responsibilities Contract - student & homeroom/advisor signature (Page 14)
	Grad Requirements (Page 14)
106-107	Marks manager pages

STUDENTS

Today during W Block, all students who have textbooks out from last term, should return/renew their books now at the Science Dispensary, the Humanities Kiosk or the library.

This Week

Monday

Tuesday

- Grad Council meeting at noon in the library

Wednesday

Thursday

Friday

- Report cards will be handed out at the end of the day.
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