



2019 / 2020 BUSING INFORMATION

- An email will be sent to all registered riders indicating when routing information will be available on eLink (approximately August 14th). eLink instructions are on back of this letter.
- TO CONFIRM YOUR STUDENT'S ROUTING INFORMATION & EMERGENCY CONTACTS you will need the following information to log on to eLink:

NAME

DATE OF BIRTH

STUDENT #

- Drivers will be provided with ridership lists and students will only be permitted to ride buses they are registered to. It is imperative that parents ensure that their students have correct bus route information.
- Bus passes will be available for pickup at your child(ren)'s school August 26, 2019. All unclaimed passes will be returned to the Duncan Depot on Monday, September 9 2019 and ridership will be cancelled.

If you **DO NOT** require busing services next year
please email busregistration@sd79.bc.ca
as soon as possible.

FIRST TIME eLink USER INSTRUCTIONS:

1. Go to the district website (www.sd79.bc.ca), click **Services**, then **Transportation**, then **Routes**, and then **e-Link**.
2. Student # (can be obtained through the school or transportation)
3. Temp password = Date of birth mmddyyyy
4. You will be asked to "Change Password" the old PW is the DOB entered again
5. enter email - confirm email
6. answer security question
7. select "Work with Students"
8. Select "View My Students"
9. Then click on your students name to view routes (route numbers will be indicated on the front of the bus)
10. Click on "Show Basic Information" to confirm student information
11. Please email transportation for any changes to this information

NOTE: You only require one student id# per family, all of your children will be linked together.

RETURNING eLink USERS INSTRUCTIONS:

1. Username is the student # (you can obtain this through the school) or by using the retrieval at eLink
2. If you do not know the password please use the password retrieval
3. Select "Work with Students"
4. Select "View My Students"
5. Then click on your students name to view routes (route numbers will be indicated on the front of the bus)
6. Click on "Show Basic Information" to confirm student information
7. Please email transportation for any changes to this information.

NOTE: You only require one student id# per family, all of your children will be linked together.