

Frances Kelsey Secondary School
Parent Advisory Council Regular Meeting
November 24, 2020 @ 7:00 pm (via Zoom)

IN ATTENDANCE: Tanya Friese (President), Elaine Hamilton, Lizzi Johnson (Social Media), Taryn Johnson, Amanda Kauffman (Vice-President), Dorothy Littau, Anne Pimenta (Secretary), Jennifer Thom, Cindy Youden

NON-VOTING

Jeff Rowan (School Principal)

ABSENT

Erin Egeland (Treasurer)

Call to Order 7:05 pm

1. ADOPTION OF AGENDA

- Motioned to approve Agenda made by Taryn, 2nd by Anne – Carried.

2. APPROVAL OF PREVIOUS MUNUTES

- Motion to approve October 27, 2020 Minutes made by Lizzi, 2nd by Taryn- Carried.

3. SECRETARY'S CORRESPONDENCE

- Nothing to report.

4. TREASURER'S REPORT (Reported by Erin Egeland)

- No Report due to Erin absent.
Shared Balance Sheet as of Nov 24, 2020 (**see Attached**)
Shared Profit Sheet Attached as of Nov 24, 2020 (**see Attached**)

5. PRINCIPAL'S / VICE PRINCIPAL'S REPORTS AND FUNDING REQUESTS

- Q2 has started
- T-Shirts have been received and handed out to all students. Thank you to PAC for covering the cost.
- COVID Health and Safety Precautions put in place are going well.
- Q1 FKSS in house remote subjects were English and Art. Q2 remote subjects are Social Studies and Tech.
- BCTF- encouraging masks to be worn – would like parents to encourage their student to wear masks and not to follow the Health Office "no mandate" to wear masks.
- Administration had a Grad Zoom meeting for all Grade 12 parents to discuss scholarships/bursaries and post-secondary institutions and deadlines to apply. Well received and Admin would do this again.
- App ready to download. Administration encourages parents to download the app.

FUNDING REQUESTS:

Bursary amounts for 2021 (up it to 5/6 K from \$3,500 last couple of years?)

Currently there are 7 recipients at \$500 each.

Motion to increase bursary funds to \$5,000 (10 recipients) made by Jen, 2nd by Taryn – Carried.

Discuss possibly upgrading furniture in Room 212

- Suggestion was made to look at other rooms as well that may need upgrades.
- Funds could come from capital funds, broken down.
- Grants that were submitted were denied. Jennifer will follow up with the district grant (21st Century Grant) why FKSS was denied.

Administration requested funds to purchase more white boards and black divider rope to help with COVID precautions.

Motion to support COVID Safety in the amount of \$2,500 made by Tanya, 2nd by Taryn – Carried.

School Electronic sign

Taryn volunteered to get more quotes.

6. D-PAC REPORT (Lizzi Reported)

- Quamichan safety audit still to be concluded with regards to becoming a closed campus due to school location close to Warmland. District sent a letter to VIHA expressing concerns.
- Remote Transitional Learning is due to end, the program was temporary. Principals are reaching out to families to then report back to the District. District will then make plans for the New Year, they are keen to support parent concerns and to offer options.
- IEP Committee changing its name to Diverse Learning Support. This is open to all parents needing support, not only parents that have students with an IEP. Meetings are held once a month and are open to all parents and guardians. Lizzi is happy to be the contact person for Kelsey.

7. OLD BUSINESS

UPDATE ON DOME FURITURE –Reported by Dorothy Littau

Corina Fitzner and Dorothy have been looking at the space between the office and counselling office to purchase benches. Dorothy showed some examples of the types of benches and colour options. Donut benches suggested in the dome area. Fabric samples of colors to be sent to school before PAC decides.

Funds have been previously set aside for this project

8. NEW BUSINESS

QUESTIONS AND ANSWERS

PAC – COVID testing requires 2 days at home after being tested. Is there something in place for the students that miss school?

ADMIN – TEAMS are set-up for this, so students do not come into the building to pick up work.

PAC – Is videotaping classes an option?

ADMIN – not opposed to this, but it is a lot to ask of the teachers.

PAC – Are Teacher Substitutes moving around to other schools?

ADMIN – Yes. If the sub is in the school for 5 days they become a part of a cohort. If subs are moving from school to school mask is worn if 2 meters distancing is not possible.

PAC – Are there any sport teams in school at this time?

ADMIN – No sports teams, just PE classes.

9. Next Meeting Date:

Tuesday, January 19, 2021 AGM Meeting @ 7:00 pm (VIA ZOOM)

10. Meeting adjourned at 8:11 pm

Submitted by Anne Pimenta, FKPAC Secretary

7:01 AM
11/24/20
Accrual Basis

Frances Kelsey School Parent Advisory Council
Balance Sheet
As of November 24, 2020

	<u>Nov 24, 20</u>
ASSETS	
Current Assets	
Chequing/Savings	
1000 - Island Savings	12,585.55
1005 - Island Savings - Gaming	45,575.10
Total Chequing/Savings	<u>58,160.65</u>
Other Current Assets	
1007 - Shares - Island Savings	10.00
Total Other Current Assets	<u>10.00</u>
Total Current Assets	<u>58,170.65</u>
TOTAL ASSETS	<u><u>58,170.65</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
2500 - Authorized Expend (Gaming)	
2500.20 - Bursary/Merit	2,550.00
2500.50 - Community Fitness Path	10,500.00
2500.70 - SC Van Society	500.00
Total 2500 - Authorized Expend (Gaming)	<u>13,550.00</u>
2501 - Authorized Expen-Discretionary	
2501.10 - Fruit & Veggie Program	701.41
Total 2501 - Authorized Expen-Discretionary	<u>701.41</u>
2502 - Gaming Funds Owed to Dry Grad	-87.97
Total Long Term Liabilities	<u>14,163.44</u>
Total Liabilities	<u>14,163.44</u>
Equity	
3500 - Reserve for Auth. Expenditures	-14,351.41
3900 - Retained Earnings	40,652.62
Net Income	17,706.00
Total Equity	<u>44,007.21</u>
TOTAL LIABILITIES & EQUITY	<u><u>58,170.65</u></u>

7:00 AM
11/24/20
Accrual Basis

Frances Kelsey School Parent Advisory Council
Profit & Loss
August 1 through November 24, 2020

	<u>Aug 1 - Nov 24, 20</u>
Income	
4005 - Gaming Revenue - Direct Access	19,220.00
Total Income	<u>19,220.00</u>
Expense	
6015 - Bank charges	14.00
6025 - Bursaries	1,500.00
Total Expense	<u>1,514.00</u>
Net Income	<u><u>17,706.00</u></u>