

Frances Kelsey Secondary School
Parent Advisory Council Regular Meeting
April 13, 2021 @ 7pm – Via ZOOM

IN ATTENDANCE: Erin Egeland (Treasurer), Tanya Friese (President), Lizzi Johnson (Social Media), Taryn Johnson, Anne Pimenta (Secretary), Jennifer Thom.

NON-VOTING: Jeff Rowan (Principal)

ABSENT: Amanda Kaufmann (Vice-President)

Call to Order 7:06 pm

1. ADOPTION OF AGENDA

Motioned to approve Agenda made by Erin, 2nd by Taryn – carried.

2. APPROVAL OF PREVIOUS MINUTES

Motion to approve February 23, 2021 Minutes made by Jennifer, 2nd by Taryn - Carried.

3. SECRETARY'S CORRESPONDENCE

- Thank you letter to PAC from a past PAC Bursary recipient.
- Thank you letter to PAC from students that attended the "Young Author's Conference".

4. TREASURER'S REPORT (Reported by Erin Egeland)

- **Submitted:**
 - Balance Sheet (Attached)
 - Profit & Loss (Attached)
- \$5,000 has been allocated for this year's Bursaries still to show as a debit from balance sheet.

5. PRINCIPAL'S / VICE PRINCIPAL'S REPORTS AND FUNDING REQUESTS

- Two new programs to start:
 - Literacy Intensive, Reading Recovery – Used to assess student's reading level (especially grade 8's).
 - Outdoor Education – Zoom from around the world
- April 26, 2021 - 4th quarter to start.
- A questionnaire for students, parents and teachers for input on extracurricular activities, organization/structure of classes and indoor/outdoor teaching – learning spaces.

Administration noted – with the quarter system Advisor Block (Q-Block) did not happen and it was missed. Flex Blocks did not happen, there was discussion to cut back on Flex Blocks before quarter system in place, when semester system returns Flex Blocks will not be put back in right away.

- Enrollment predicted to be down next year.
- Island wide expecting a big deficit next year. SD79 feels to be in good shape.
- District has put on website different options for student learning.

FUNDING REQUEST:

- **Allocate \$1,500 to Grad celebrations**

Options were discussed how to help out grads, i.e. buy gift cards for all grads, it was decided to give the funds to Parent Grad Counsel to decide.

Motion made by Taryn to give \$1,500 towards 2021 Grad Celebrations, 2nd by Lizzi – Carried.

6. D-PAC REPORT (Lizzi)

- **Nothing to report** – next DPAC meeting scheduled for Thursday, April 15th, 2021.
- Reminder D-PAC is offering free presentations – the school will be sending information to register for each one.

7. OLD BUSINESS

- **Bursary Committee Needed – any volunteers?**

Volunteers needed to go over the 2021 Bursary applications, there are 14 submissions and only 10 to give out.

- **Graphic Design (Jennifer & Erin reported)**

Jennifer: Working with Dorothy L. with the design to incorporate Dr. Frances Kelsey and historical Malahat art, as well as a shared space for misc. art.

Erin: Working with Dr. Frances Kelsey's daughter to provided personal photos.

8. NEW BUSINESS

- Nothing to report.

9. Next Meeting Date: Tuesday, May 11, 2021 @ 7 pm via ZOOM

10. Meeting adjourned at 7:50 pm

Submitted by Anne Pimenta, FKPAC Secretary

4:58 PM

04/13/21

Accrual Basis

Frances Kelsey School Parent Advisory Council

Balance Sheet

As of April 13, 2021

	<u>Apr 13, 21</u>
ASSETS	
Current Assets	
Chequing/Savings	
1000 - Island Savings	12,483.58
1005 - Island Savings - Gaming	17,825.08
Total Chequing/Savings	<u>30,308.66</u>
Other Current Assets	
1007 - Shares - Island Savings	10.00
Total Other Current Assets	<u>10.00</u>
Total Current Assets	<u>30,318.66</u>
TOTAL ASSETS	<u><u>30,318.66</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Dome Furn & Interior Graphics	5,309.38
Total Other Current Liabilities	<u>5,309.38</u>
Total Current Liabilities	5,309.38
Long Term Liabilities	
2500 - Authorized Expend (Gaming)	
2500.20 - Bursary/Merit	2,550.00
2500.50 - Community Fitness Path	10,500.00
Total 2500 - Authorized Expend (Gaming)	13,050.00
2502 - Gaming Funds Owed to Dry Grad	-87.97
Total Long Term Liabilities	<u>12,962.03</u>
Total Liabilities	18,271.41
Equity	
3500 - Reserve for Auth. Expenditures	-18,459.38
3900 - Retained Earnings	40,652.62
Net Income	-10,145.99
Total Equity	<u>12,047.25</u>
TOTAL LIABILITIES & EQUITY	<u><u>30,318.66</u></u>

5:00 PM

04/13/21

Accrual Basis

Frances Kelsey School Parent Advisory Council

Profit & Loss

August 1, 2020 through April 13, 2021

	<u>Aug 1, '20 - Apr 13, 21</u>
Income	
4005 - Gaming Revenue - Direct Access	19,220.00
Total Income	<u>19,220.00</u>
Expense	
6015 - Bank charges	152.97
6025 - Bursaries	2,500.00
6027 - Bussing	
6029 - VAN - SCSSAS	5,525.00
Total 6027 - Bussing	<u>5,525.00</u>
6050 - Recognition awards	3,365.00
6055 - School Activities	5,950.00
6065 - School equipment	
6063 - Technology	2,682.40
6065 - School equipment - Other	4,690.62
Total 6065 - School equipment	<u>7,373.02</u>
6080 - Supplies	4,500.00
Total Expense	<u>29,365.99</u>
Net Income	<u><u>-10,145.99</u></u>