

Frances Kelsey Secondary School
Parent Advisory Council Regular Meeting
JUNE 8, 2021 @ 7pm – Via ZOOM

IN ATTENDANCE: Erin Egeland (Treasurer), Tanya Friese (President), Lizzi Johnson (Social Media), Taryn Johnson, Anne Pimenta (Secretary), Jennifer Thom, Cindy Youden,

NON-VOTING: Jeff Rowan (Principal)

ABSENT: Amanda Kauffman (Vice-President)

Call to Order 7:07 pm

1. ADOPTION OF AGENDA

Added to #7 – Interior update (before Survey Results)

Motioned to approve Agenda with the above noted addition made by Lizzi, 2nd by Tanya – carried.

2. APPROVAL OF PREVIOUS MINUTES

Motion to approve May 11, 2021 minutes made by Lizzi, 2nd by Cindy - Carried.

3. SECRETARY’S CORRESPONDENCE

Nothing to report

4. TREASURER’S REPORT (Reported by Erin Egeland)

• **Submitted:**

- Balance Sheet (Attached)
- Profit & Loss (Attached)

5. PRINCIPAL’S / VICE PRINCIPAL’S REPORTS AND FUNDING REQUESTS

• **Plan for next school year:**

- No Cohorts.
- Survey will help with block order.
- Restarting clubs and sports, preparing for startup.

• **National Indigenous Day is Sept 21, 2021.**

Due to Sept 21st, 2021 being a not in class day, Sept 18th will be the day in school to Learn, honor, and celebrate Indigenous Peoples’ Day.

• **Recent Vandalizing of the school.**

Graffiti on the outside wall of the school, it is suspected there are two different groups doing the damage from the style of the graffiti. One group being artists the other being juvenile related. The district is having trouble with other schools and is looking into the matter.

FUNDING REQUEST:

No Request

6. D-PAC REPORT (Lizzi)

- Lizzi volunteered to be D-PAC Secretary.

7. OLD BUSINESS

- **Interior update (Taryn, Erin & Jennifer reported)**

Taryn: Malahat Nation community has unexpectedly lost members within a three day span, delaying the Canoe project. Will initiate before the end of the year, no time frame for completing.

Erin: VIU Woman's History has a book on Dr. Frances Kelsey. Susan, daughter of Dr. Frances Kelsey, will make the decision which photos will be used from the book.

- **Survey results (Jennifer reported) See Attached –New Ideas from Lessons Learned FKSS 2021 Questionnaire Summary.**

"2021 Questionnaire" was sent out to students, parents/guardians and teachers. 165 parents responded mostly Grade 9 parents/guardians; 309 students responded, mostly Grade 10; 22 teachers responded.

Three things that stuck out on the survey

1. Restarting extra curriculum activities and having more outdoor space.
2. Quarter System was the favorite
3. Indoor out door learning spaces for learning.

Jennifer asked to set aside up to \$6,000.00 discretionary funds to support some of the initiatives from the survey for indoor & outdoor learning spaces (money would go towards capital acquisitions).

Motion made by Jennifer to take \$6,000 from the pathway fund to support initiatives for indoor & outdoor space 2nd by Taryn – carried.

8. NEW BUSINESS

- **Update PAC bursary descriptions / requirements.**

Bursary committee would like to change the criteria for bursary applicants. **Attached is the current Bursary application and Evan Technology Bursary for viewing and discussion another time.**

9. Next Meeting Date: TBA (Sept/Oct 2021)

10. Meeting adjourned at 8:15 pm

Submitted by Anne Pimenta, FKPAC Secretary

2:28 PM

06/04/21

Accrual Basis

Frances Kelsey School Parent Advisory Council
Balance Sheet
As of June 4, 2021

	<u>Jun 4, 21</u>
ASSETS	
Current Assets	
Chequing/Savings	
1000 - Island Savings	12,315.98
1005 - Island Savings - Gaming	16,312.08
Total Chequing/Savings	<u>28,628.06</u>
Other Current Assets	
1007 - Shares - Island Savings	10.00
Total Other Current Assets	<u>10.00</u>
Total Current Assets	<u>28,638.06</u>
TOTAL ASSETS	<u><u>28,638.06</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Dome Furn & Interior Graphics	5,309.38
Total Other Current Liabilities	<u>5,309.38</u>
Total Current Liabilities	5,309.38
Long Term Liabilities	
2500 - Authorized Expend (Gaming)	
2500.20 - Bursary/Merit	5,000.00
2500.50 - Community Fitness Path	10,500.00
Total 2500 - Authorized Expend (Gaming)	15,500.00
2502 - Gaming Funds Owed to Dry Grad	-87.97
Total Long Term Liabilities	<u>15,412.03</u>
Total Liabilities	20,721.41
Equity	
3500 - Reserve for Auth. Expenditures	-20,909.38
3900 - Retained Earnings	40,652.62
Net Income	-11,826.59
Total Equity	<u>7,916.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>28,638.06</u></u>

2:27 PM

06/04/21

Accrual Basis

Frances Kelsey School Parent Advisory Council

Profit & Loss

August 1, 2020 through June 4, 2021

	<u>Aug 1, '20 - Jun 4, 21</u>
Income	
4005 - Gaming Revenue - Direct Access	19,220.00
Total Income	<u>19,220.00</u>
Expense	
6015 - Bank charges	177.97
6025 - Bursaries	2,500.00
6027 - Bussing	
6029 - VAN - SCSSAS	5,525.00
Total 6027 - Bussing	<u>5,525.00</u>
6028 - Cards & Gifts	155.60
6030 - Dry Grad/Grad Activities	1,500.00
6050 - Recognition awards	3,365.00
6055 - School Activities	5,950.00
6065 - School equipment	
6083 - Technology	2,682.40
6065 - School equipment - Other	4,690.62
Total 6065 - School equipment	<u>7,373.02</u>
6080 - Supplies	4,500.00
Total Expense	<u>31,046.59</u>
Net Income	<u><u>-11,826.59</u></u>

New Ideas from Lessons Learned FKSS 2021 Questionnaire Summary

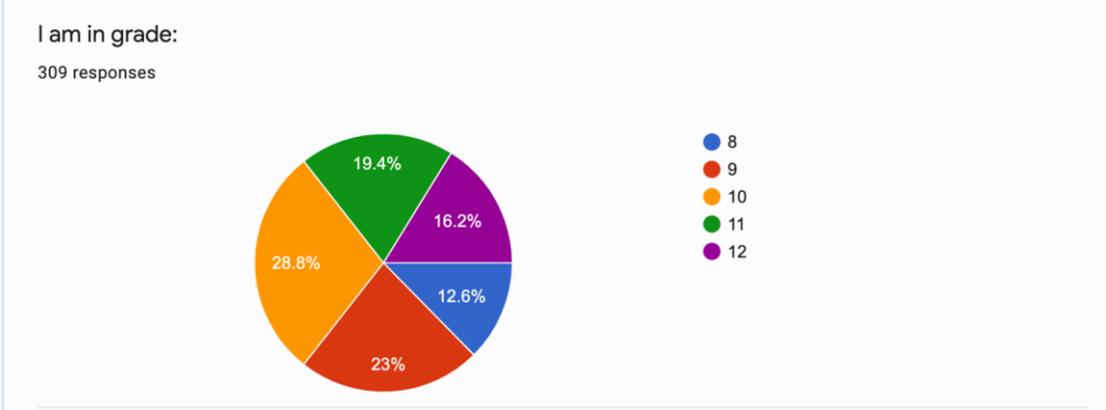
Report Submitted by

Jennifer Thom Erin
Egeland

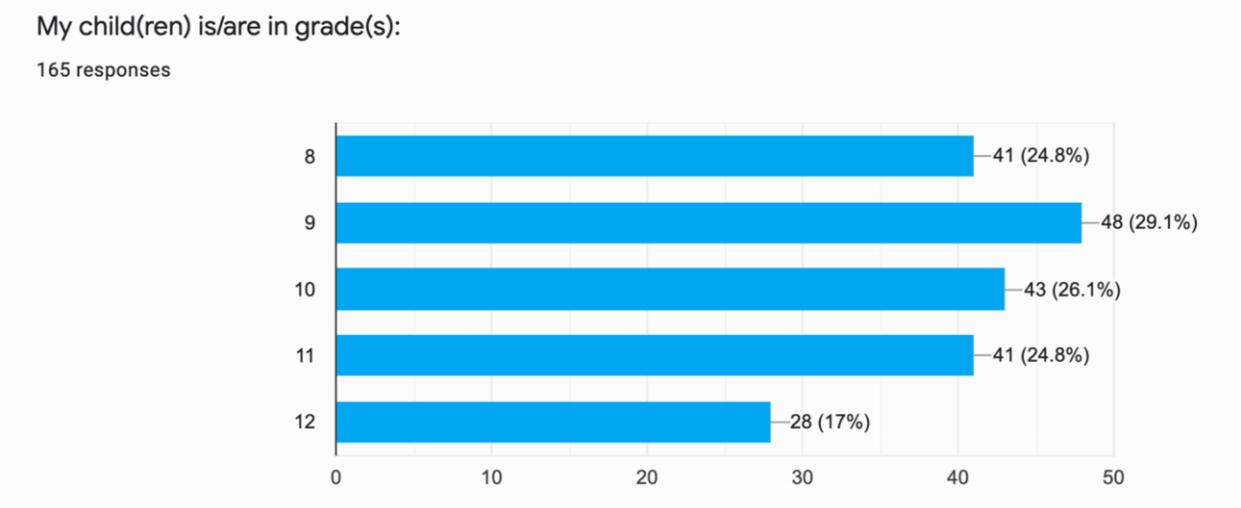
May 28, 2021

Demographic Information

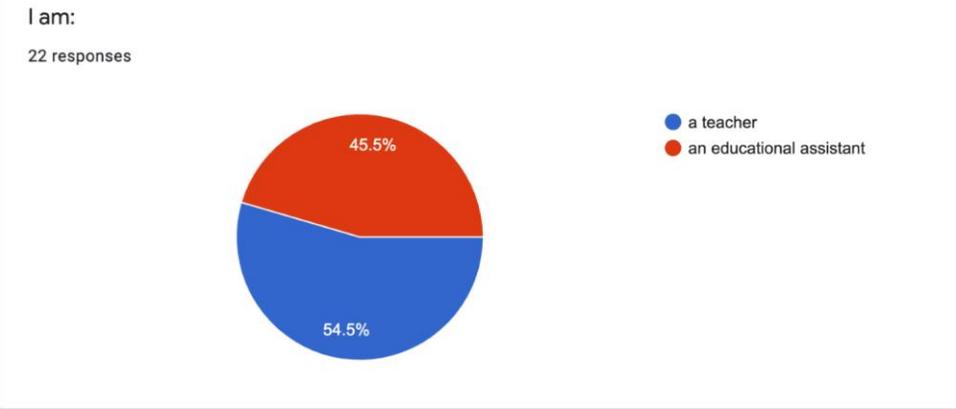
Students:



Parents:



Teachers/EAs:



1. Restarting Extracurricular Activities

Community and social spaces within the school look and feel different now. I recognize how important extracurricular activities are to the students at FKSS.

Moving forward, ideas for restarting extracurricular activities at FKSS (e.g., clubs, sports programs, Student Parliament, and new ideas) are:

Overall View

Students: Restart safely, as soon as possible, as many as possible.

Parents: Restart safely, as soon as possible, as many as possible. **Teachers/EAs:** Important for FKSS, gradual restart.

Key Priorities and Ideas

- Survey student interests (see specific suggestions from students)
- Outdoor spaces and activities (see specific suggestions across groups)
- More sports, organized skills development, and intramurals (see specific suggestions across groups)

2. Aspects the Quarter System

What changes about your classes would you like to keep? (e.g., being with my cohort, fewer/longer blocks, less changes between classes, using technology, extended time with my teachers/students)

Overall View

Students: Positive and meaningful relationships with teachers and students. Being *together* in classes and learning *with* each other.

CBC interview link with Grade 12 FKSS student Veronica Meyer

<https://www.cbc.ca/listen/live-radio/1-48-on-the-island>

Key comments from Veronica:

- [This year] **changed the student/teacher relationship**. I've seen so much compassion and so much change come from students and teachers and the relationship between them.
- I really hope it continues to grow and develop because I think we've built **a more understanding communication system between the two groups** that will really propel us forward in education because we've created spaces of understanding that I don't think we've ever had before which **really helps with learning** because now can see what struggles people go through every day.

- We've gone through the same storm, we've all weathered it together **we can all understand what feelings can come from difficult situations** such as anxiety and how that affects our schooling.
- The teachers **lifted student spirits** during the past year/

Parents: More time was devoted to all aspects of teacher-student engagement. An increased opportunity for deeper learning (e.g., contact time, achievement, communication, home support).

Teachers/EAs: Improved attendance and more teacher contact time with students, which especially benefited grades 10-12 students.

Key Priorities and Ideas

Organization and structure of classes: Fewer classes, longer blocks (see specific suggestions, especially from students and parents)

Academic engagement: Balance within and across classes/school year (see specific suggestions, especially from students and parents)

Student-teacher engagement: community building (e.g., communication/LMStechnology, extended in-class time, teaching same grade levels (see specific suggestions across groups, especially students and parents); more current forms of assessment and evaluation (see suggestions from parents).

3a. Indoor Teaching-Learning Spaces

More than ever, space considerations play an important role in what happens at school. These include whether a space allows for flexible student groupings, working with others, and carrying out multiple activities. As well, physical features such as light, noise, temperature, location, weather, furnishings, and green-minded designs that incorporate natural and/or up-cycled materials are essential.

1. Ways I am using indoor spaces for teaching and learning this year are:

Overall View

Students: Ranges from “effective as is”; “moving around a lot in classrooms helps with learning and energy levels”; and “working with peers in large indoor spaces fosters learning”

Parents: Classroom, hallway, gym/mezzanine, recording studio.

Teachers/EAs: Ranges from “no different”; “back of Dome”; “spreading students out in the classroom”; “rotate through labs”.

2. Moving forward, specific space considerations that will improve the indoor (please identify room numbers) spaces where I teach are:

Key Priorities and Ideas

- Noise reduction: ceiling panels, plants, fabric, rubber pads, floor resurface
- Ventilation: permanent, temporary, filtration, circulation
- Physical environment: “sense of place” conducive to teaching-learning of the space, multipurpose tables, seating, natural light, spaces with windows, etc.

* See student, parent, and teacher/EA responses for more specific suggestions.

3b. Outdoor Teaching-Learning Spaces

More than ever, space considerations play an important role in what happens at school. These include whether a space allows for flexible student groupings, working with others, and carrying out multiple activities. As well, physical features such as light, noise, temperature, location, weather, furnishings, and green-minded designs that incorporate natural and/or up-cycled materials are essential.

1. Ways I am using outdoor spaces for teaching and learning this year are:

Overall View

Students: Ranges from “not at all”; “it would be fun to have some classes outside one and a while”; “physical breaks” (e.g., walks); “outdoor learning” (e.g., science); “being outside to learn outdoors, not particularly for social distancing”.

Parents: Ranges from “there were no outdoor”; “utilized outdoor space through walks”; and “used garden and all outdoor sports areas”.

Teachers/EAs: Ranges from “taking breaks”; “going outdoors when possible”; and “select class activities”.

2. Moving forward, specific space considerations that will improve the outdoor spaces where I teach/learn are:

Key Priorities and Ideas

- Make use of the outdoors for teaching and learning as much as possible: covered outdoor workspaces, tables and seating, log benches.
- Nature-based, Indigenous/land-based, community/environmental learning
- Use school grounds and local areas within walking distance

* See student, parent, and teacher/EA responses for more specific suggestions.

Criteria for Kelsey PAC Bursaries (4 @ \$500 each)

The recipients we are looking for will have the following characteristics :

- 1) Genuine financial need
- 2) A solid interest in, and a plan for, your future
- 3) Although you work hard, you are not in the top percentage, and probably wouldn't qualify for academic scholarships
- 4) Any of the following may have weight with the committee and you should know if they apply to you: let us
 - A single-income or single-parent family
 - A family with lot of children or other dependants
 - Parents who are, or have been, involved in your schools
 - Learning difficulties and how you work with that

Please fill out the application form, keeping the above criteria in mind, and adding any other information, which will show us why you should be selected for this bursary.

For your applications, please send us

- A completed application form, which will tell us how you meet our criteria
- 2 references, of which AT LEAST ONE must be from someone outside the Kelsey school community.
- Your resume and transcript

Revised June 2005

FRANCES KELSEY PAC
BURSARY APPLICATION

Name _____

Advisor _____

Parents' names and occupations

Will your parents help financially with your education? _____

What else, other than awards you may win, will you do to finance your schooling? _____

How much do you expect to budget for each year you will be at school?
(You may submit a budget if you have one prepared.)

Tuition fees and student fees _____ Books, supplies

Living expenses: ----at home _____

Rent/board, food, utilities, etc, if not included _____

Transportation _____ Other

What are your career plans? _____

What school will you attend? _____

Does your family fit any of the following criteria, and is there anything else you want to mention to support your application? • a single-income or single-parent family

- a lot of children or other dependants
- your parents being involved in schools
- learning difficulties and how you work with that

Thank you, and good luck in your future schooling.

The Evan Carpenter Technology Bursary

This bursary was established in the name of Evan Carpenter; a smart kid, in a small package, with a big heart, and even bigger potential. He died suddenly at age 14 of a brain aneurysm in January 2017. We will miss him always. Evan had a unique talent for graphic design and an intuitive understanding of the workings of computers. May the recipient of this bursary go on to achieve a successful career pushing the boundaries of technological innovation, as Evan undoubtably would have done. #belikeEvan

In order to be considered for this \$500 bursary, we ask that you please include a brief essay on what your career aspirations are and what you hope to be able to achieve with your technologically-based diploma/degree in the future. Please also include a copy of your transcripts, although we are not necessarily looking for the student with the highest marks for this award. The bursary will be awarded to the successful candidate once proof of enrollment in any post-secondary institution is submitted to the Kelsey Parent Advisory Council.

Thank you for your interest in this bursary and good luck.

From the Kelsey PAC Executive
Bursary established March 2017