**FKSS PAC MINUTES February 2023**

Tuesday 21 February, 6:30pm

**Attendees:**

Lizzi Johnson

Taryn Johnson

Mary Harrison

Jennifer Thom

Cindy Youden

Jody Cairns

Apologies: Nicole Boucher, Darren Hart, Penny Butler

**Acknowledgement of traditional lands, introductions and brief round table**

**Motion to Adopt Agenda**: Motioned Taryn Johnson, Seconded Jennifer Thom

**Motion to Adopt Amended Minutes:** (23 Jan 2023) Motioned by Taryn Johnson, Seconded by Mary Harrison

**President’s Report by Lizzi Johnson:**

Nothing to report.

**Secretary Correspondence**:

* Received proof of tuition payment from Morgan Matheson, 2021/22 bursary recipient. Need to issue cheque.

**Treasurers Report by Taryn Johnson:**

* Working budget made available for review, based on previous year’s budget so some lines need to be removed (e.g. breakfast program).
* Need to review historical bursary allocations -- 2020/21 & 2021/22 bursaries confirm who has or has not claimed. The offer has expired for those years; unclaimed funds to be reallocated.
* Bussing & transportation – approved $2500 for now. Appointment for mechanical assessment has been made with HiPoint. Darren clarified prior to the meeting that the bus has more than 100,000 kms on the odometer.

*Recap of approved expenses so far this year:*

* Up to $1000 for one female team / one male team on uniforms in October.
* In November, boys’ basketball approved for up to $1500 for uniforms.
  + None of the allocated uniform funds have yet been claimed for basketball or other sports.
* $850 for camera & lens for photography dept.
* $695 inflatable screen.
* $2500 for bus. Additional request will be reviewed following
* $200 pizza for theatre (not yet claimed).

Previous Funding Requests:

* $3500 ask from Ms Roberts for vocal coaching. This is deemed to be a curricular expense and therefore not a PAC request. Motion to exclude financing of vocal coaching made by Lizzi Johnson and seconded by Taryn Johnson. **Excluded.**
* $1600 for entry into Ross Tournament ice hockey. PAC had asked for information regarding money in the bank and of fundraising. Financial information was not provided or included on the funding request form. Motion to exclude made by Lizzi Johnson, seconded by Taryn Johnson. **Excluded.**
* Dance costumes $1700 request. More detailed information on the items requested. Will there be a dance teacher next year? How will the various sizes be accommodated? **Tabled pending further info.**

Additional Information re Funding Requests:

* To replace all of girls’ basketball team uniforms (15 sets uniform - $350 per player, includes two jerseys, shorts, warm up top), totals $5050. Would be for 2023/24 year.
* Lizzi applying for money from the Legion in conjunction with Erin who heads up the Dry Grad Committee.
* It would be helpful if all funding requests please include any relevant background information such as amount parents have contributed, fundraising efforts, bank account statements, etc. These details are important to ensure equity of funding allocations.
* Important means of ensuring equity is to allocate x% of budget to athletics, arts, etc.

**Principal’s Report by Nicole Boucher:**

Semester 2 is off to a good start.  Students are engaging with their new teachers.  Of particular note, Outdoor Ed is up to lots of great outdoor learning, and the TASK (trades) program is already busy with construction projects.  We have two gardening classes running this semester as well.

We are excited that so many grade 8s and 9s are signed up for Winter Activity Day.  Many students in Grades 10 through 12 are also going on the ski trip.  It should be a great day for everyone.  Thanks to Brad Niessen and Heather Roach for all of their hard work organizing.

Basketball season is winding down.  We are very grateful to all of our coaches and teacher sponsors for their efforts.

**Planning for Next Year:**

Course selection took place last week.  We are waiting to see if parents will be able to view student choices in the parent portal.  If this is possible, then we will use the portal as a mechanism for parents to check their children’s choices.  If parent portal is not able to show course selection, we will send a hard copy of students’ selections home to parents for them to view.  If parents want to see a change to their child’s course selection, they can contact the counselling office.

**New course offerings next year include:**

* Outdoor Adventure Academy, where students will focus on various aspects of outdoor (recreational) leadership, including Kayaking, Paddle Boarding, Hiking, Snowshoeing, and Backpacking.  This will be a fee paying academy, and will depend on board approval.
* Comparative Civilizations 12
* Drafting and Design 10-12

**Things to Work On:**

We are working hard to try to re-culture the school so that we see a reduction in students congregating in washrooms.  This is not a new issue, and it is something that we address with students all the time (through our regular assemblies, classroom conversations, individual conversations), but we are not yet getting the results that we want.  We are still dealing with students gathering in the washrooms (more of an issue in the girls washrooms) and we still often deal with students who are vaping in the washrooms.  We know that this creates a feeling of unsafety for many students and we are committed to continuing the work to mitigate this issue.  We have instilled a 4 person max to each washroom that we are working hard to enforce.  This issue is predominant in one washroom in particular, and the biggest problems are in the morning and at at lunch.  I have spoken with Lizzi and she will have a few more details to share.  We are open to any ideas that you may have as we continue to address this issue.

**New Business:**

Washrooms

There was a lengthy discussion regarding student safety and experiences in the bathrooms. There were particular concerns regarding girls’ washrooms at break times, however there were also anecdotal incidents shared on behalf of boys. There was a strong sentiment that parents need to have clearer communication from administration following serious incidents, where it is appropriate to do so. There were some ‘moving forward’ suggestions which came out of the discussion, outlined below.

PAC Executive has drafted an email to administration describing concerns raised on behalf of students and families.

**Problem Solving Suggestions:**

* Ask for kids’ input on bathrooms. This could be done by issuing a SurveyMonkey to all parents, encouraging parents and students to have a conversation about experiences and feelings around school bathrooms. The anecdotal evidence might be valuable to the school to develop a clear picture of what students experience day to day.
  + A timeline would then be put in place to allow student feedback, with the objective of creating a plan. Suggested timeline of survey being issued within the next week, results collated asap, action plan based on feedback in place for return to school from Spring Break.
* Automatic suspension for the day for blocking / vaping / congregating / intimidation / filming, any kind anti-social behaviour.
* Land it in a public space, allow parents to have input. Blanket email from Nicole to parents & guardians explaining mitigation steps.
* Cut off wifi during school day to not allow uploading of videos.
* Bathroom patrols or bathroom buddies.
* Suggestion box in the principal’s office where students can drop names and incidents anonymously.
* Teachers be open to escorting kids to washrooms if asked.
* Revolving homeroom bathroom patrols.

**DPAC Report by Cindy Youden:**

**Open invitation to anyone interested in possibly being involved in District PAC (DPAC) for next year.** Cindy offers an open invitation to accompany her to the next meeting, April 20. DPAC meetings are the third Thursday of each month.

* The SD79 Secretary-treasurer [Jason Sandquist] provided DPAC with a presentation on the district budget and process. Slide deck can be requested.
* From the DPAC Chair: Mid-Feb, DPAC met with the Board, our Superintendent, and our Secretary-treasurer to have our partner liaison budget meeting where we gave our thoughts and discussed what we see as priorities and should remain a focus:

●  Mental health

●  Community building to improve our harmony and inclusiveness

●  Continued focus on fundamental learning in literacy & numeracy

●  Continued focus to address the inequalities of outcomes for our indigenous learners

●  Equity - “ensuring each learner receives what they need to develop to their full potential”  Our diverse learners specifically are in need of continued support.

* The District is currently sitting at approximately 4% Surplus. They will typically hold onto 3% of that surplus for contingencies and would like district parents to give their input on how they would like to see the remaining surplus used.
* BC Student Learning Survey (Formerly the Satisfaction Survey) is available for parents / students of grades 10 & 12 to fill out until April 28. h[ttps://www.awinfosys.com/SurveyFull1/central/main/access.asp](https://www.awinfosys.com/SurveyFull1/central/main/access.asp)
* From Superintendent Robyn Gray: Per the Strategic Plan -literacy framework - they have organized a dashboard to show how our students are doing and teachers can make action plans. Numeracy framework is being developed this spring.
* From PIE Committee: Chair Anita is looking for help…
* From Indigenous Committee: New email and website - [sd79@idpac.ca](mailto:sd79@idpac.ca) Site: [idpac.ca](http://idpac.ca/) Jeff Rowen (Director of Inclusive Learning) will be distributing IDPAC pamphlets to School Principals and to PACs
* Old Business: “A Place to Be” project: You may be familiar with the proposed location of “A Place to Be” warming and cooling shelters in the City of Duncan at the West end of the District Community Centre Parking lot adjacent to University Way. A letter has been sent to both the Mayors and Councils of the City of Duncan and the Municipality of North Cowichan by our DPAC Chair & Vice Chair in opposition to this location. We will follow up to see if it is recognized as correspondence at their next council meetings. Letter can be requested.
* New Business: Janet Krenz from Island Health is offering Parent education sessions on “Food & Nutrition” and “Body Image & Media Literacy”. Karen Hardy from VI Gaming Support is offering Parent sessions on gaming/gambling/tech addiction. If we are interested in hosting either/both of these session(s), we should discuss at next PAC Meeting and make arrangements.
* Next DPAC Meeting is April 20 @7:00pm **Cindy would like to invite any interested parent that may wish to participate at the DPAC level next year to be introduced to the group and join the next meeting(s).** This is an open invitation!

**Old Business:**

Jennifer shared that all Frances Kelsey photos have been given to the graphic designer who will provide a mock up this week. Includes six pictures of FK and estimate is $7400 for design, production and installation of all six. PAC had agreed to fund the Frances Kelsey section of the wall decoration. Jeff & Nicole had agreed to fund the Malahat Nation part through the school. The Malahat Nation section includes five vignettes and the welcome. The whole project is a permanent installation.

***Next Meeting in person in FKSS library Tues 28 March 2023 at 6:30pm.***

*Further meeting dates 18 April, 16 May.*