

**Frances Kelsey Secondary School
Parent Advisory Council Regular Meeting (in person and via zoom)**

December 19 2023, 7.00pm (1 hour)

AGENDA

- **Meet & Mingle**

7.00 - 7.15pm (prior to Principal's arrival) - A space for parents / carers to meet the PAC executive for information, advice or to add items to the agenda.

Thank you to Nicole for setting up the zoom meeting link for us this evening. We had no parents join us via zoom. We will try it again in January.

- **Acknowledgment**

As the Frances Kelsey PAC we acknowledge that for thousands of years the Malahat Peoples have walked gently on the unceded territories where we now work, live, learn and play.

- **Introductions** – Lizzie Johnson, Joleen Duncan, Doug Dame, Joseph Legault, Nicole Boucher Marisa Lousier

Regrets from Jennifer Thom,

- **Adoption of Agenda** - Adopted by: Joseph Legault Seconded by: Marisa Lousier

- **Approval of November 21 2023 Minutes** Motion by Joseph Legault Seconded by Marisa Lousier

- **President's Report & Introduction**

The PAC will be doing a candy distribution of candy canes and lollipops to the students on Friday starting at 2:45pm, as they exit school for the holidays Joleen and Lizzie will be there to help, and anyone else who may be able to attend.

We have paid out 8 of the 10 bursaries from last year. One more has requested their payment and one more still pending.

- **Principal's / Vice Principal's Reports and Funding Requests**

Please see attached Principals Report.

Requests from Staff for funding:

Requests from Mrs. Corene Gillis for the Whalers Hockey Teams to cover the cost of the Ross Cup Hockey Tournament Fees for two teams at a cost of \$900.00 per team for a total of \$1800.00.

We will wait to see how much the Whalers Hockey team has left in their in account at the end of the season before we make a decision to support their request. This request was made last year as well, however the PAC did not support it because the team had money left in their account to cover their own costs.

Requests from Karen Welwood for two Cross Country Runners who made provincials to help offset their costs for travel and accommodations. The request was for \$100 per student.

Joleen made a motion to give each of those students \$100 to help offset their travel costs to attend the provincials in Surrey. A cheque was written to the school and the school will distribute the funds to the two participants.

- **Secretary's Correspondence**

Two BCTF Teacher Magazines. One for Sept/Oct and one for Nov/Dec

- **Treasurer's Report** - Doug is our new treasurer and has now been signed on with the bank, and now has signing authority, and has access to the online banking. Lizzie will work with Doug to help him to learn the roles of the treasurer, and how to create the reports that are being requested for the meetings.

- **DPAC Report** - No meeting in December, but they will resume in January.

- **Old Business**

Frances Kelsey & Malahat Nation artwork (Jennifer Thom)

See Attached Report and Information from Jennifer

- **New Business**

Question proposed from a parent. What can be offered for students who enter Grade 8 from a French Immersion Program? How can they maintain the language? This parent has spoke with Mr.Pimenta about what can be offered. Can they have an alternate program for those students, so they do not lose their language. Nicole is very open and interested in discussing this further and seeing what options may be available.

Question proposed from a parent. How can PAC help and be involved in the school? Nicole did talk to the department heads about how could PAC be involved in the school. She will remind them to give feedback about how parents may be involved.

Question from a parent? Do students learn typing in school? Could a potential competition in typing be done at the school? Also maybe crossword competitions?

- **Next meeting date - January 16th 2024**

- **Adjournment - 8:05pm**

Principal's Report to PAC Report:

So many great things happen every day at Frances Kelsey. We are looking at different ways to share our stories with our parents and with our community. Currently we use Facebook and Week at a Glance, but are exploring different ways of sharing the stories of the great things that are happening.

Things that are happening now:

Spirit week is going great – The Grade 9 sewing class made 'ugly Christmas sweaters for many staff.

Bake sales have been happening the past few weeks for clubs and grad council

Poetry night December 8 was a success – students and parents had a really good time

Band concert coming up tomorrow (December 20 at 6:00pm)

December Toy drive (organized by the Interact Club) was very successful

Musical Theatre production coming up – Once Upon A Mattress (a parody on The Princess and the Pea)

Sports are going well – current season is basketball, wrestling and hockey

Initiatives that are beginning or ongoing:

Literacy – Continues to be a focus at FKSS. All 8s and 9s have been assessed and priorities have been set for targeted intervention.

PLC – Professional Learning Community – Focus is on developing key curricular competencies and developing common assessments so that teachers can work together to develop best practice to meet learners' needs.

Areas that we are developing:

We are making a whole school concerted effort to reduce hallway traffic during class time. Trying to keep the students in their class, unless they are heading to the library or using the washroom. In less than a week, we have noticed a huge reduction in the number of students in the hallways and in bathrooms, and an increase in the number of students in classes.

We are looking at ways to support students during learning time with respect to manage the use of cell phone technology. We will include students and parents as we have these conversations and consider strategies moving forwards. We are consulting with other districts to hear how they handle cell phone usage.

Cameras – Cameras have been installed in main hallways. The camera feed is stored remotely, and the principal must request permission to view footage from senior administration. The principal must submit a request for a specific camera at a specific time. For example, if there is a fire alarm pull, the principal may request footage from the camera that captures that alarm during the time that it was pulled. Cameras are not live yet, but since they have been installed, there has not been any vandalism in the school. One of the suggestions in the parent survey last year suggested cameras in the school.

Vending machines – We have made a request to Ryan Vending to set the machines to timers so that they are not turned on during class time, but rather have them available during the morning, lunch and afterschool.

Nicole Boucher
Principal, Frances Kelsey Secondary

Report From Jennifer Thom On the Frances Kelsey and Malahat Nation Artwork

In collaboration with FKSS Principal Nicole Boucher, here is an overview and update regarding the two permanent large scale photographic installations for the main area inside FKSS.

One display will feature the namesake of the school, (now complete), and was created with the daughters of Dr. Frances Oldham Kelsey, all about her life as community member, scientist, and medical doctor. Attached is one of the five 4' x 8' vignettes of Dr. Frances O. Kelsey and 2 'x 4' signs—"Frankie" (see Figure 1) to be mounted in the dome entrance (see Figure 2) and wall staircase (see Figure 3).

Currently, we are working with Malahat Nation—students, community members, Elders, and Chief and Council as well as FKSS staff to compose five vignettes and signs that give voice to the land where the school sits through (hi)story, images, and the Nation's traditional languages. This collaborative work—a legacy gift to the school, importantly, meets the provincial graduation requirements to each of the 7 Malahat Nation student's curricular studies (e.g., Indigenous-focused coursework, Grade 12 capstone project, social studies, and English) through community-based learning.

February 2024 is the completion date for the graphic work and May 2024 for both installations. These dates ensure that the photographic displays will be up in time for the graduating class of 2024. A separate event is planned to celebrate this work for Friday, June 21, 2024, National Indigenous Peoples Day. The wider community, media, and special guests (Elders, community leaders, and scholars) will be invited to participate in recognizing this work.

In preparation for the May 2024 installation, the following jobs are required. These jobs will be funded by FKSS:

- removal and replacement of the light sconces on both sides of the stairwell, positioning them above the four vignettes and signs, (i.e., Figure 3).
- address lap-line and extend paint flush to the bulkhead (i.e., Figure 3).

The plan is to have these preparatory tasks completed over the winter break (December 28, 2023 to January 5, 2024).

Submitted by Jennifer Thom, Nicole Boucher, and Erin Egeland for the FKSS PAC meeting minutes for December 19, 2023.

Figure 1. Dr. Frances O. Kelsey Vignette/Sign #1.

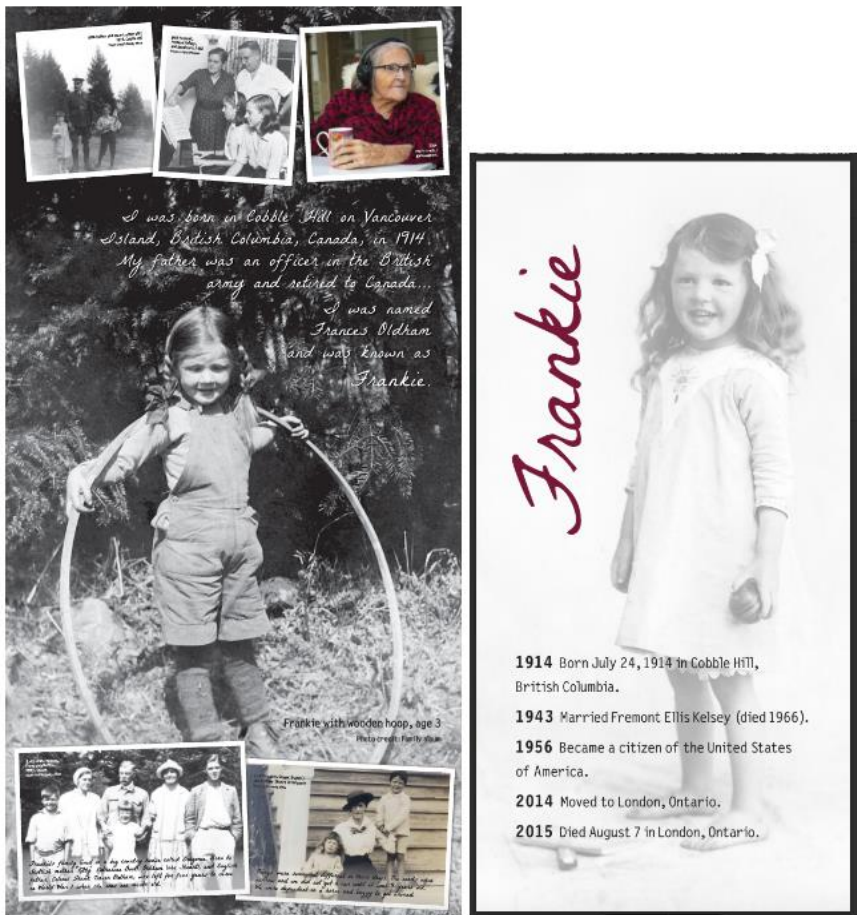


Figure 3. Stairwell wall where Dr. Frances O. Kelsey Vignettes/Signs #2-5 will be installed and Malahat Nation Vignettes/Signs #2-5 will be installed, parallel to these vignettes.



Figure 2. Dome entrance with arrows showing where Dr. Frances O. Kelsey Vignette/Sign #1 and Malahat Nation Vignette/Sign #1 will be installed.