

Frances Kelsey Secondary School
Parent Advisory Council Regular Meeting (in person and via zoom)
January 16 2024, 7.00pm (1 hour)

Minutes

1. Meet & Mingle

7.00 - 7.15pm (prior to Principal's arrival) - A space for parents / carers to meet the PAC executive for information, advice or to add items to the agenda.

2. Acknowledgment

As the Frances Kelsey PAC we acknowledge that for thousands of years the Malahat Peoples have walked gently on the unceded territories where we now work, live, learn and play.

3. Introductions: Lizzie Johnson, Joleen Duncan, Doug Dame, Joseph Legault, Nicole Boucher, Marisa Lousier, Jennifer Thom, Mary Harrison, Tania Smith

4. Adoption of Agenda Mary adopted minutes Jennifer seconded Approved

5. Approval of December 18 2023 Minutes Typo In the minutes In the section about the Whalers Hockey it states a decision to support us, when **Joleen will amend The minutes have been resent for approval.**

6. President's Report & Introduction

Started discussion about possible spending and add to our budget, indoor plants, additional seating indoors, and outdoor seating/picnic tables in the front of the school between the two parking lots. Lizzie will take the report from Jennifer and Erin done in 2021 and share the results of the survey with the student government and see if they have anything to add etc.. We currently have approx. \$16,000 to spend this year. It would be ideal to up with a maximum of \$10,000-\$15,000 in gaming account and \$5,000 in discretionary account. An old action item that Lizzie is wanting to continue to investigate is having some type of lighting or flashers put out at the crosswalk at end of school driveway and Shawnigan/Mill Bay Rd. The school has also reached out as well, but has not received a lot of response from the appropriate governing bodies. Recently an area director has reached out to Lizzie with some direction to also speak to the transportation department of the school district. Ideally some pedestrian controlled lights would be the best option.

7. Principal's / Vice Principal's Reports and Funding Requests

Currently making preparations now for second semester. Two portables being put in and will be ready for second semester as the school population is growing, the administration team is trying to keep staff/student ratios within a certain ratio. They are also looking at re-working some of the larger spaces in the school to add more classrooms and creating more space within the building. The education assistants will be giving the opportunity to have training on using the UFLI Program. This training will take place on the next early dismissal

day. The UFLI program is a literacy program that the school has been using. This will allow more staff to help students who need support with reading. A committee called the behaviour solutions committee which consists of about 10 staff are working on a behaviour plan that will help the whole school. Sports are doing very well, basketball, hockey, and wrestling are the sports that are currently happening. Those involved in the school play have been hard at work and shows are starting this week. Come and see it if you can. Grade 10-11 Literacy Assessment currently happening and Grade 12 as well.

Funding requests from staff:

Ongoing funding request for the \$5000 to support the costs for the FKSS Alumni Bus.

Up to 8 students are looking to qualify for the Provincials in Vancouver for Wrestling and a request is being made to help support these students with their travel fees.

Joleen made a motion to support each wrestler from the wrestling team who qualifies for the provincial championships up to \$50 per participant. Seconded by Joseph, Motion approved.

8. Secretary's Correspondence – Nothing to report.

9. Treasurer's Report

Doug has been navigating quick books, and has looked through all of the bank statements. Lizzie has provided a financial report up to July 23, 2023 and a report on the gaming account up to December 31, 2023. Monies that were approved today will come out of the 2023/24 Gaming Grant money.

10. DPAC Report – Next meeting Thursday Jan 18

11. Old Business

Frances Kelsey & Malahat Nation artwork (Jennifer Thom) –

Meeting weekly with Nicole and FKSS Indigenous Education Support Teacher, Linnea Ness to plan for the Malahat Nations artwork. They have also held sessions with the students and two elders, Jennifer and Randy Daniels. They have had a luncheon with students, teachers, and elders and elders shared many stories about the land where the school currently rests. They have been working together to have their input into the 5 vignettes and what they want them to be and represent. There will be many ongoing sessions before the final decisions are made.

Request for funding from the Field Hockey Team that was made in November The request was for \$450.00 for the Turf Rental Fee.

Doug Dame motioned to approve the funding request from the Field Hockey Coach for the Turf Rental Fee for the amount of \$450.00. Mary Harrison seconded. Motion approved.

12. New Business Do we have guiding principles about how we go about spending for each sports group or individual student sports, and/or other clubs/programs within the school to make it equitable for all of the students we are looking to support? Currently no, but something to look into implementing. We will table this for the next meeting.

13. Next meeting date - February 20th 2024 7:00pm

14. Adjournment 8:20pm