



# APPLICATION TO ENROL STUDENT OUT OF CATCHMENT

Please submit this form to the requested school

YYYY / MM / DD
/ /
Today's Date

**Mailing Address – Please print clearly**

Parent's Name(s) \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address \_\_\_\_\_ Alternate Telephone: \_\_\_\_\_

City/Prov/PC \_\_\_\_\_

Email \_\_\_\_\_

**Home Address**  
(if different) \_\_\_\_\_

**Student Information**

**(NOTE: Several students from the same family may be put onto one form if all requesting attendance at the same school)**

Student (1) Name: _____	Birth Date: _____ <small>YYYY/MM/DD</small>	Requesting Grade: _____	Entering Grade: _____
Student (2) Name: _____	Birth Date: _____ <small>YYYY/MM/DD</small>	Requesting Grade: _____	Entering Grade: _____
Student (3) Name: _____	Birth Date: _____ <small>YYYY/MM/DD</small>	Requesting Grade: _____	Entering Grade: _____

Catchment School: \_\_\_\_\_ Requested School: \_\_\_\_\_

Current School (if different): \_\_\_\_\_ Projected Start Date: \_\_\_\_\_

Reason for Transfer: \_\_\_\_\_

**Are special services required to support regular classroom instruction for the student(s) named above** YES   
NO

**If yes, please provide further information on a separate sheet of paper.**

NOTE TO PARENTS: Once space and resource availability have been determined, out of catchment requests will then be considered. Only once the new school year is underway, no later than September 30<sup>th</sup>, parents will be advised whether or not space and resources are available in the requested school. If the requested school is full, students may have to return to their home school.

Transportation for students who receive approval for transfers will be the responsibility of the parents.

The Board reserves the right to require and consider reasons for any crossboundary request.

I have read the above information and acknowledge this with my signature.

\_\_\_\_\_ Parent/Guardian Signature

**DO NOT WRITE BELOW THIS SPACE – OFFICE USE ONLY**

I have reviewed this application and although space for the next school year is unknown at this time:

I currently have available space in the requested grade

I currently have no available space in the requested grade

Request approved                       Request Denied

\_\_\_\_\_ Receiving Principal Signature