**Frances Kelsey Secondary School**

**Parent Advisory Council Regular Meeting**

**February 18, 2025 7.00pm (1 hour)**

***Minutes***

**Meet & Mingle**

*7.00 - 7.15pm (prior to Principal’s arrival) - A space for parents / guardians to meet the PAC executive for information, advice or to add items to the agenda.*

**Acknowledgment**

The Francis Kelsey PAC recognizes, and gives thanks, that we work, live, and play on the traditional lands of the Coast Salish peoples, specifically the lands of the Malahat peoples. As someone who lives, works and plays on this land, I am compelled and humbled to acknowledge those who have come before me, those who provided stewardship on the land and continue to share the land and teachings with all of us.

**Introductions -** Joleen Duncan, Toni Handy, Joseph Legault, Phil Leeman, Sylvia Cox, Jennifer Thom Via Teams

**Adoption of January Minutes -** Adopted by Phil Leeman, Seconded by Joseph Legault

**President’s Report & Introduction –**

* **Principal’s / Vice Principal’s Reports and Funding Requests:**

Winter Activity Day: On Feb 13 th approximately 400 students participated in trips to Mount Washington, Vancouver and Duncan. For students that did not participate, there was a flex day offered at FKSS with students having the opportunity to catch up/get extra help in academic subjects. Staff are considering whether to run this next school year. Special thanks to Sarah Simmons who coordinated this day for kids.

 Department Heads met and have decided to discontinue the advisory block first thing in the morning. We will be working to adjust our timetable for September. Also, with feedback from their departments, department heads have decided to have grade nine academic classes on the semester system rather than the linear system for next school year.

The Grad Committee is organizing a formal prom on Thursday, March the 13 th

Banquet with be Friday June 14th, June 20th Formal Graduation

On Monday Feb 23 and Tuesday Feb 24, Joshua Mitchell, Tobacco &amp; Vapour

Enforcement Officer and Reduction Coordinator from Island Health will be delivering

anti-vaping presentations to all grade 8 classes.

The FKSS Junior and Senior Whalers will be participating in the Ross Cup Hockey

Tournament on Wednesday, Thursday and Friday of this week.

Partnership with Camoson College, Tues/Thursdays it is a sampler to the trades programs. Grade 11 or 12 students can participate. Most of the classes/couse work is done at Frances Kelsey, after spring break students will be going to the Interurban campus for some visits.

Grade wide assembly at school today, revisited phone policy, care of place - as a school community let’s take care of our building and facilities, and hall passes.

I am seeking approval from the PAC to increase academy fees for four of our academies:

1. Outdoor Adventure Academy from $1100 to $1500 Teacher is Karen Welwood

2. Ice Hockey from $1420 to $1565

3. Soccer from $300 to $350

4. Equestrian from $3000 to $3300.

PAC's approval must happen prior to Board Approval. I think that all of the increases reflect inflationary costs of each program.

PAC agrees to approve the increases in the academy fees for the four academies mentioned above.

I received the following funding request from Alana Baker, the Teacher-Librarian at FKSS. Please see below:

Sponsor up to 11 students at $50 each (up to $550) to attend the Young Author Conference happening on May 1st. Each school in the district is allotted a number of spaces; however, there may not be that many that wish to go from here. FKSS is allowed 5 junior students and 6 senior students to attend. We will know definitively by March 14th how many are attending. I have all the information for the conference in the library and can forward you digital copies if needed.

Toni motioned to approve to spend up to $550 for up to 11 students to attend the Young Author Conference. Seconded by: Sylvia Cox Approved One abstinence````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````.

**Secretary’s Correspondence -** Two receipt from FKSS One for the amount of $10,693 (Vignette install and field hockey turf rental) Second is for the amount of $3,458.23 (Book Buzz, Ice Hockey Team, Cross Country Provincials, Community Gifts for Vignette open house, and field hockey) Receipts passed onto the treasurer.

**Treasurer's Report -** Balance Sheet and Profit and Loss Detailed Report will be attached. Duncan Dabbers - Do we want to look into this further? Toni will look into Duncan Dabbers and see if we can still apply, and what is the process, and what funds can be used for.

We may have paid for the Turf Field Rental Fee Twice, once in October and again in January. Phil will double check with Wendy at the office with regards to this.

**DPAC Report -** Next meeting Thursday Feb 20th.

**Old Business -**

1. Photographic Journeys.

South Cowichan Connector, online version of the article on FKSS [ <https://www.cowichanvalleycitizen.com/community/connector-legacy-of-frances-kelsey-malahat-nation-lives-on-at-mill-bay-school-7618508> | Photographic Journeys ]

Joleen to ask Cindy/Alana to post on social media.

2. Interior Redesign Projects.

No updates, waiting to hear from Lisa Huck and meet about design plans.

Next steps are to set a timeline to complete both areas; get quotes from two different furniture companies, and best source based on quality, design and durability.

For both phases, themes from the photographic journeys will be integrated into the designs. Lisa will invite other classes/clubs (e.g., Textiles, Woodworking, Horticulture) to contribute to the project.

Cost-sharing for Phase 2: meeting with Kevin and Colleen Mullen this Friday to discuss cost-sharing as we did for the Photographic Journeys project.

3. Student and teacher feedback on classrooms for future District improvements.

Alana Baker emailed Jennifer back, letting her know that the Student Parliament survey was not sent out this past fall, to gather information from students and teachers on certain classrooms for District improvements (e.g., ventilations, heating, divider walls). Alana forwarded the email to Jeremy Hart with the note that Myra Jean Marshall might be taking over(?). Jennifer will follow up and see when the survey will be created and distributed

**New Business -**

1. Jessica Scott would like to apply for a gaming license for a cash calendar to raise money for dance students to go to Disneyland to perform. The trip will be in May. She would like to run this in March or April. Toni will get the information from Jessica and send it to Phil to apply for the gaming license.
2. Article about UBC research about which high school students are likely to drop out https://www.vancouverisawesome.com/local-news/ubc-research-predicts-which-bc-students-will-drop-out-of-high-school-9285458?utm\_source=Email\_Share&amp;utm\_medium=Email\_Share&amp;utm\_campaign=Email\_Share

**Next meeting date –** April 15, 2025

**Adjournment -** 8:25pm