COWICHAN VALLEY School District

Threat Assessment **Fair Notice**

When situations warrant, the Cowichan Valley School District will engage in threat assessment processes to ensure the safety of students, staff and community.

What do parents and students need to know.

- Any threats must be reported to the school principal.
- Investigations may involve the school counsellor, police, or other community agencies.
- Investigation may involve locker or property searches.
- Interviews will be held with the person of concern and other students or adults who may have information about the threat.
- Parents of students who are directly involved will be notified.
- Threatening behaviour may result in disciplinary action.
- An intervention plan may be developed for the student making the threat and support plan developed for any individuals targeted by threats.

What behaviours could initiate a threat assessment?

Threat Assessments will be initiated for behaviours including, but not limited to:

- serious violence or violence with intent to harm or kill,
- verbal/written threats to harm or kill others,
- online threats to harm or kill others,
- possession of weapons (including replicas),
- bomb threats (making and/or detonating explosive devices),
- fire setting,
- sexual intimidation or assault and
- gang-related intimidation and violence.

What is a threat?

A threat is an expression of intent to do harm or act out violently against someone or something. Threats may be verbal, written, drawn, posted on social media platforms or made by gesture. Threats must be taken seriously, investigated and responded to.

Duty to report

To keep school communities safe and caring, staff, parents/guardians, students and community members must report all threat-related behaviours.

What is a Threat Assessment Team

Each school has a Threat Assessment Team. The team may include the principal, teachers, counsellor(s) and a member of the local police agency.

Can I refuse to participate?

It is important for all parties to engage in the process. However, if the subject of concern or parent/guardian is reluctant to participate, the threat assessment process will continue.

Collection Notice:

Schools and school districts are subject to personal information privacy laws and will undertake the collection of this information in compliance with the requirements of such laws. This will include limiting the collection to information that is relevant and necessary to address a risk or threat and ensuring that information collected from an online source is only obtained from open-source sites. Schools and school districts will not collect information as part of a threat assessment unless there is reason to believe that a risk exists. Information collected as part of a threat assessment may be provided to police agencies in appropriate circumstances. Information collected will be retained and handled within current records management procedures and guidelines.

Updated:

This Threat Assessment Fair Notice was updated Fall 2026